

EXECUTIVE MEETING ON 4 DECEMBER 2012



DECISION SHEETS

Record of decisions made by the Executive pursuant to Regulation 12 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of publication: 6 December 2012

** Executive decisions will not be implemented until the expiry of 5 working days to take account of the Call-In procedure.*

<u>No.</u>	<u>Item</u>	<u>Decision</u>	<u>Reasons for the Decision</u>	<u>Details of alternative options considered and rejected at a meeting</u>	<u>Any declarations of conflict of interest and/or dispensations granted</u>
6	Cardboard in the Organic Waste Stream	That the issues associated with cardboard in the organic stream be noted and Officers be instructed to bring forward costed options for modifying recycling	To consider the options available to address the cardboard issue and increase recycling in the future.	None	None

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		services in the new year.			
8	Vehicle Removals Policy	<p>That (A) the comments of Environment Scrutiny Committee be received;</p> <p>(B) the policy framework and priorities for the operation of the East Herts vehicle removal service as set out in Essential Reference Paper 'B' of the report submitted, be adopted; and</p> <p>(C) the inclusion of the proposed removal, storage and disposal</p>	To confirm the policy framework and priorities for the operation of a vehicle removal service in East Herts and the mechanism by which the associated charges will be set.	None	None

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		charges within the Council's forthcoming Fees and Charges report, be approved.			
9	Policy on Mobile (ANPR) Enforcement	That (A) the comments of Environment Scrutiny Committee be received; and (B) the policy framework and priorities for the operation of the mobile ANPR based enforcement service as set out in Essential Reference Policy 'B' of the report submitted, be adopted.	To establish a policy framework and priorities for the operation of a mobile, ANPR based parking enforcement service in East Herts.	None	None

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10	Car Park Fees and Charges	<p>That (A) it is the Executive's intention that the 2.5% uplift to the pay and display income budget required by the MTFP, be funded from elsewhere, subject to further consideration within the budget process;</p> <p>(B) the options for change relating to 30 minute bandings, evening charges, a discounted 2 hour tariff and varying the Saturday charging regime as outlined in the report submitted, be explored further for</p>	To identify options for change to the operating terms and charging structures of some East Herts car parks and to authorise Officers to advertise the consequent Traffic Regulation Orders.	None	None

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		<p>consideration alongside other options that may come forward in the budget process;</p> <p>(C) Officers be instructed to undertake further evidence gathering/research to inform decision making and bring a further report to the Executive in the New Year;</p> <p>(D) Officers be instructed to advertise separate Traffic Regulation Orders to facilitate each of the changes being considered; and</p>			

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		(E) Officers be instructed to promote a further Traffic Regulation Order to bring about the change to Gascoyne Way car park as proposed in this report.			
13	Community Right to Challenge	That (A) the Council appoints the Director of Neighbourhood Services to be the proper officer for the receipt, validation and acceptance or rejection of expressions of interest; (B) the proper officer bring forward for	To consider and put in place the arrangements which the Council should adopt in order to operate the new Community Right to Challenge.	None	None

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		<p>approval by the Executive a timetable for the acceptance or rejection of expressions of interest;</p> <p>(C) the proper officer be authorised, after consultation with appropriate Heads of Service, to determine whether grounds exist to reject an expression of interest, and, subject to prior consultation with the appropriate Portfolio Holder, to accept or reject an expression of interest on behalf of the Council, with an instruction to refer</p>			

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		<p>sensitive expressions of interest to the Executive for consideration;</p> <p>(D) the proper officer report quarterly to the Executive on any expressions of interest received;</p> <p>(E) the Chief Executive Officer is appointed deputy for the proper officer to act in the situation where the proper officer is absent or if a conflict situation exists between the proper officer and the expression of interest</p>			

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		<p>submitted;</p> <p>(F) discussions take place with the authorities with whom the Council has joint arrangements about how expressions of interest are to be handled;</p> <p>(G) the Executive designate a procurement officer to act as the project lead for any procurement exercises;</p> <p>(H) the procurement officer be instructed to propose to the Executive timescales</p>			

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		<p>for the period between acceptance of an expression of interest and start of the procurement exercise;</p> <p>(I) the proper officer (or deputy) be responsible for managing each procurement exercise, subject to the settlement of the specification for the service and the evaluation of tenders being joint with the appropriate Head of Service or Director;</p> <p>(J) the procurement officer be instructed,</p>			

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		<p>after consultation with appropriate officers, to propose a timetable of periods within which expressions of interest for specified services will be received;</p> <p>(K) where a Head of Service, after consultation with the relevant Portfolio Holder, decides that an in-house bid will be prepared and submitted, he must agree with his Director arrangements for the identification of separate commissioning and bid preparation teams;</p>			

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		<p>(L) the Executive take a policy decision on whether it wishes to encourage community and voluntary participation, and/or staff mutual participation, in the provision of services;</p> <p>(M) if so, that officers be instructed to report to the Executive on how such participation may be encouraged; and</p> <p>(N) where an Expression of Interest involving a particular locality is received, the</p>			

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		local ward Member(s) be informed.			
14	Community Assets	<p>That (A) the proposal that internal reviews of listing decisions and compensation decisions are undertaken by the Director of Finance and Support Services, be approved; and</p> <p>(B) the proposed process for compiling the list of assets of community value involving the Director of Neighbourhood Services in consultation with Executive Member for</p>	To consider the provisions relating to the 'Community Right to Bid' and the implications for the Council resulting from the requirement to hold the list of assets of community value.	None	None

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		Community Safety and Environment and ward Members be approved.			
15	Area Designation for Neighbourhood Planning: Bishop's Stortford	That the application for the designation of a Neighbourhood Area, submitted by Bishop's Stortford Town Council, be supported.	To enable the consideration of an application for the designation of a Neighbourhood Area.	None	None
16	Building Control Service Business Case	That the Council seeks quotations from business advisors and appoints a business advisor to advise the Building Control Service and develop a business case for the creation of a mutual to deliver Building Control	To consider alternative options for delivering Building Control Services more efficiently.	None	None

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		Services.			
18	Monthly Corporate Healthcheck - October 2012	<p>That (A) the budgetary variances set out in paragraph 2.1 of the report submitted, be noted; and</p> <p>(B) £1,139,080 of capital budgets are re-profiled from 2012/13 into 2013/14 for various schemes as outlined in Paragraphs 2.27 to 2.43 of the report submitted.</p>	To consider an exception report on the finance and performance monitoring for East Herts Council for October 2012.	None	None